

**Cass County Historical Society  
(Bonanzaville)  
Advisory Board Nomination Form**

**Candidate Information**

Name \_\_\_\_\_

Home address \_\_\_\_\_ City/St/Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employed by: \_\_\_\_\_ Position: \_\_\_\_\_

Education: \_\_\_\_\_

Previous Boards or Committees: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please check all of your skills and experience that could assist Bonanzaville, USA:

Accounting	Construction	Design	Education
Electrical	Engineering	Facilities	Farming
Fundraising	Health Care	Heavy Equipment	HVAC
Inventory	Information Tech.	Landscaping/ Gardening	Legal
Manufacturing	Marketing	Networking-Contacts	Planning
Plumbing	Media	Restaurant-Food Service	Retail
Sales	Service Provider	Skilled Labor / Trades	Steam/Boiler
Transportation	Warehouse	*	*

\*Other (Not Listed)

By submitting this form I certify that I have read the enclosed information and would like to be considered as a potential Advisory Board member nominee. That as an Advisory Board Member, I understand that I must maintain my membership in the Cass County Historical Society during my Term.

**Return document to: [brenda@bonanzaville.com](mailto:brenda@bonanzaville.com)**

**or mail form back to: Brenda Warren at Bonanzaville,  
1351 West Main Ave, West Fargo, ND 58078**

## **Purpose**

The role of the advisory board is to assist the organization in accomplishing its mission by providing guidance and suggestions on means to resolve issues confronting Bonanzaville and which have been referred to the advisory board by the Board of Directors or its Executive Director.

## **Membership of the Advisory Board**

The purpose of an advisory board member is to serve the Board of Directors as an advisor. Appointed Terms are for a three (3) year period and approved by the Board of Directors. The Advisory Board is composed of members who bring diversity of skills and background to the organization, including but not limited to, contacts in the community, expertise in a given area, fundraising and demonstrated leadership in the skills needed to assist the Board in meeting its goals. The Advisory Board focus is on finding solutions to problems. Individual board members are not authorized to make a commitment on behalf of the Advisory Board or the organization.

## **Advisory Board Member Code of Conduct**

By accepting board membership, an advisory board member is committing to honor the following code of conduct:

- Act with honesty and integrity
- Support in a positive manner all guidance offered by the advisory board even when I am in a minority position on such actions. I recognize that decisions of the advisory board can be made only by a majority vote at an advisory board meeting and respect the majority decisions of the advisory board, while retaining the right to seek changes through ethical and constructive channels;
- Keep confidential information confidential.
- Exercise my authority as a advisory board member only when acting in a meeting with the full board or as I am delegated by the advisory board.
- Work with and respect the opinions of my peers who serve this advisory board, and leave my personal prejudices out of all board discussions.
- Always act for the good of the organization.
- Observe the parliamentary procedures and display courteous conduct in all advisory board meetings.
- Avoid acting in a way that represents a conflict of interest between my position as an advisory board member and my personal or professional life, even if those actions appear to provide a benefit for the organization. This includes using my position for the advantage of my friends and business associates. If such a conflict does arise, I will declare that conflict before the board and refrain from voting on matters in which I have conflict.